

## THE CRESTON VALLEY FOOD ACTION COALITION (CVFAC)

Is hiring a HARVEST SHARE COORDINATOR

PROGRAM TIMEFRAME: June 1 – October 15

WAGE: \$17.44/hr for average 15 hours/week (most hours will be in the harvest months (July-Oct)

### OVERVIEW

The CVFAC will provide the community with the HARVEST SHARE PROGRAM wherein people who cannot harvest their own fruit can request volunteers to assist, with understanding that the harvest is divided into thirds: one third to property owner, one third to the volunteer pickers and one third to the Food Bank.

This position involved contacting property owners, and volunteer pickers, and scheduling picking times, organizing all required equipment, and delivering the harvested product to end users. Detailed records of volumes of harvested product must be kept.

**This position requires good physical condition, ability to work a variety of hours of the day and weekends, good interpersonal skills, attention to detail in reporting, and attention to safety of the volunteer participants.**

The Harvest Share Coordinator will

- 1) Be responsible for advertising and contacting property owners who require assistance with harvesting their fruit
- 2) Scheduling and sourcing volunteer pickers
- 3) Assuring all necessary equipment is onsite for picking days  
provide the Harvest Share vehicle where needed, both at harvest sites and Farmers Market
- 4) Equally distributing the harvest to property owners, volunteers, and Food Bank
- 5) Delivering product to Food Bank
- 6) Assure the safety of all participants
- 7) Abide by all Covid19 Health Department regulations
- 8) Providing monthly reports to the CVFAC board regarding numbers of participants, properties harvested and volumes of product
- 9) Provide a detailed final report to the board at season end

The applicant will be required to provide a clean driver's abstract and a current criminal records check.

*Please submit resume to HUMAN RESOURCES at [cvfac.paul@gmail.com](mailto:cvfac.paul@gmail.com) by May 14, 2021*